

LATTA
Real Estate Services, Inc.

2050 NW South Outer Road, Blue Springs, MO 64015 Office (816) 228-3310 or Fax (816) 228-3308

We are happy to be able to provide a new and convenient option for payment of your monthly rental account by recurring ACH Credit to either your checking account or credit card account. This service saves you time, postage and possible late fees by insuring that your payments are made easily and on time. (Just complete and fax or mail this form to our office)

1. Funds will be withdrawn on the 3rd day of the month for the current month's installment including any balance remaining from the prior month, if applicable. In the event the 3rd day of the month falls on a weekend or holiday, the withdrawal will occur on the next business day.
2. Recurring drafts from your checking account are offered at no cost to you. Recurring credit card withdrawals will incur an additional 3% service fee each month. Declined withdrawals from your checking account or credit card will incur additional charges as provided for in your lease agreement. If you have two or more declined withdrawals during any twelve month period, we reserve the right to terminate this agreement. You may terminate this agreement at any time by written notification at least ten (10) days prior to the next scheduled withdrawal.

AUTHORIZATION FOR RECURRING ELECTRONIC FUNDS TRANSFERS

I (we) hereby authorize LATTA Real Estate Services, Inc. to initiate credit Entries and to initiate, if necessary, debit Entries and adjustments for any credit Entries in error, to my/our Checking/Savings account indicated below and further authorize the financial institution listed below to debit and/or credit the same to such account. This authority is to remain in full force and effect until LATTA Real Estate Services, Inc. has received written notification to terminate authorization. I understand and agree that my account will be drafted on the 3rd day of the month for the current month's installment including any balance remaining from the prior month, if applicable. In the event the 3rd day of the month falls on a weekend or holiday, the draft will occur on the next business day.

Bank Name: _____ Branch: _____
City: _____ State: _____ Zip: _____ Phone Number: _____
Transit/ABA # _____ Account # _____
Account Holder Name: _____ Signature: _____

AUTHORIZATION FOR RECURRING CREDIT CARD TRANSACTIONS

I (we) hereby authorize LATTA Real Estate Services, Inc. to initiate credit Entries and to initiate, if necessary, debit Entries and adjustments for any credit Entries in error, to my/our Credit Card account indicated below. This authority is to remain in full force and effect until LATTA Real Estate Services, Inc. has received written notification to terminate authorization. I understand and agree that my Credit Card account will be charged on the 3rd day of the month for the current month's installment and any additional fees agreed to in this Lease. In the event the 3rd day of the month falls on a weekend or holiday, the charge will occur on the next business day. A 3% service fee will be added to your account balance each month.

Credit Card Type: _____ (VISA or Mastercard)
Account Number: _____ Expiration Date: _____
Account Holder Name: _____ Signature: _____